

CONSENT AND ENGAGEMENT

Preparation of Individual Income Tax Returns

This document sets out the terms of the engagement under which GestionJC is retained to prepare your individual income tax return(s) for the 20____ tax year and subsequent years, unless otherwise agreed.

INFORMATION PROVIDED BY THE CLIENT

- 1 You agree to provide us, on a timely basis, with all information and documents required to prepare your tax file. You remain responsible for the accuracy, completeness and truthfulness of all information provided.

SCOPE AND LIMITATIONS OF THE ENGAGEMENT

- 2 We will prepare your income tax return(s) based on the information you provide. Our engagement does not include an audit, review, verification engagement or any other procedure intended to independently confirm the accuracy or completeness of the information received.

Accordingly, this engagement is not designed to prevent or detect errors, omissions, irregularities or fraud relating to the information provided to us.

REQUESTS FROM TAX AUTHORITIES

- 3 If the Canada Revenue Agency, Revenu Québec or another tax authority requests additional information or explanations regarding a return prepared by us, we may assist you as required. Depending on the nature and extent of the work involved, this assistance may be subject to a separate engagement and billed at our then-current rate.

DEPOSIT AND FEES

- 4 A deposit based on the estimate provided to you may be required when you submit your documents. The final invoice will be issued upon completion of the work. If the deposit exceeds the final amount invoiced, the difference will be refunded to you.

CONSENT

- 5 By signing this document, I acknowledge that I have read and understood the terms above, accept them, and confirm the scope and limitations of the engagement entrusted to GestionJC for the preparation of my individual income tax return(s).

Yours sincerely,
GestionJC

Full name

Date

Signature